

1. Bethany called the meeting to order at 7:05pm.
2. Present: Bethany Johnson, Nikki Weber, Sara Anderson, Leah Lundquist, Ozzie Peraza, Barb Rude and Lisa Anderson

3. Secretary's Report (Sara)

- Leah made a motion to approve the August 2023 meeting minutes, Ozzie second, all approved

3. Treasurer's Report (Nikki):

- Bill for tree removal came in mail – needs to be sent to Jim for payment
- All reports from treasurer will be filed as presented

4. Directors' Report

- Shelf has been created in the back of the library for those books that are “to-be-weeded” in the next 30 days
- majority of the non-fiction books do not end up getting checked out and go into the book sale room; directors are wondering if its okay to leave room for the fiction books on the shelf and move the non-fiction straight to the book sale room; will leave it up to the discretion of the directors
- Open/Public meetings must post their agendas and minutes; minutes to be complete within a week of the meeting; items to add to agenda for next meeting need to be added to that month's minutes; agenda updates must go out a week prior to the meeting
- City now has an app (KindredND – powered by Living Local) they are able to put out
 - lists out all the city happenings, it tied to the Library, school, businesses, etc.
- Lisa will check into the possibility of the Library staying open longer on Saturday's during the winter months; will all depend on volunteer availability
- Jen & Vince purchased the original printer for the library that needed a new belt; new belt put in and started using name brand ink and the printer is working again; new printer has been purchased and is in use in the library
 - Leah made a motion to let Jen & Vince take the old printer as they have put a lot of work into it, Barb second, all approved
- Friday, September 15th is homecoming tailgating starting at 4pm; parade at 4:30pm; Library will be selling cotton candy (\$2/bag) and have a free will donation
- Tour of Homes is November 19th; 3 homes in Kindred & 3 in Oxbow so far; library will have basket raffles, 12 Wines of Christmas & 12 Books of Christmas; KLC holding a baazar; Wild Roots will also have events
- Library received an invite to host a 6-week Holocaust exhibit; 1,100sq foot exhibit outside of building; trustee's unsure that we have the population to host this exhibit; will help advertise if Fargo, Grand Forks or another local library decides to host

5. Old & New Business

OLD

- Updates and edits made to the Membership Policy; Lead made a motion to approve as amended, Sara seconded, all approved
- Closing on building October 1st, 2023

Kindred Public Library

330 Elm Street, Kindred, ND 58051

Board of Trustees - Meeting Minutes

Monday, September 11th 2023

***Minutes are subject to approval at the next meeting.**

NEW

- Barb Rude and Leah Lundquist have been approved by the city council as new trustee members
- A building management policy is needed as move closer to closing on the sale; city is looking to have Library to manage the tenants in the building; question if a director should be the "manager" with a designated trustee member to be their backup
 - building management committee will meet in September to work on a draft policy and will bring to the October meeting
- Subcommittees to meet in September and bring reports to October meeting
 - possibility of merging a couple of the subcommittees in the coming year
 - Bethan will send out an email to remind groups to meet prior to October meeting

6. Agenda items to next meeting will include (but not limited to)

- Signing of membership policy
- Subcommittee reports
- Trustee board member policy discussion
- Materials selection policy discussion

7. Next meeting will be on Monday, October 9th at 7pm at the Library (see above for address).

8. Barb made a motion to adjourn the meeting; Sara second, all approved. The meeting adjourned at 8:36p.m.

Sara Anderson, Secretary

Kindred Library Board of Trustee