

1. Bethany called the meeting to order at 7:02pm.
2. Present: Bethany Johnson, Nikki Weber, Sara Anderson, Barb Rude, Leah Lundquist; Linda Otterson - guest

3. Secretary's Report (Sara)

- Barb made a motion to approve the November 2023 meeting minutes, Nikki second, all approved

4. Treasurer's Report (Nikki):

- Apollo yearly fee has increased
- \$50,000 from Friends went to the city for the purchase of the building
- All expenses for the month are ones that have been budgeted
- All reports from treasurer will be filed as presented

4. Directors' Report

- Tour of Homes sold \$954 raffles with 138 tickets sold; \$3500 approximately made this year
 - Some tickets purchased via Venmo and were charged a fee; Friends looking into opening a Venmo account
- Library will be open T, W & Th from 3:30pm to 6:30pm starting in January; will help accommodate the after-school patrons
- No library stats this month, will table until next month's meeting for a year-end recap as well
- ND State Library has two grants available
 - Georgia working on the furniture grant and Lisa is working on the security grant
- 23 microfilms will be going to the Fargo Library to be made into USB's; 7 trays of slides (4 were from the Kindred Centennial); Barb Otis will be volunteering to take these in and work on getting this together
- Abstract is not complete yet, closing date on building is TBD

5. Old & New Business

- **New Business**
- ND State Aid to Libraries changed the way to consider the aid for libraries; we are eligible and will be receiving \$352.49
- Working on a Non-ND resident membership policy
 - limited access to services including number of items they can check out, no requesting of items, membership good for one year and must be approved by the board
 - draft policy will be approved at the January meeting
- Trustee Board Application & Information Guideline being updated
 - keep in brochure format; change the word "application" to "interest form"
 - update wording to reflect "officer appointed positions will be elected yearly"
 - update to add wording "attend city council meetings as needed"
 - Sara made a motion to approve the changes, Barb second, all approved; updated draft will be approved during January meeting
- Two vacant spots on the Board of Trustees
 - Nikki will reach out to other employees at school
 - Communications subcommittee will post to libraries Facebook page, webpage, and Kindred City app
 - Reach out to local churches (Kindred Lutheran, Norman Lutheran, etc.) to post in their bulletins
- Reconsideration Policy
 - Updates look good; no changes to be made
 - Nikki made a motion to approve the updates, Leah second, all approved

Kindred Public Library

330 Elm Street, Kindred, ND 58051

Board of Trustees - Meeting Minutes

Monday, November 20th, 2023

***Minutes are subject to approval at the next meeting.**

6. Agenda items to next meeting will include (but not limited to)

- Monthly & EOY stats and reports
- 2024 budget
- 2024 Subcommittee tasks
- Library QR Codes
- Election of officers
- Old & New Business
- Sale of building and building management

7. Next meeting will be on Monday, January 8th at 6pm at the library (see above for address) and will be combined with Friends group; at 7pm the Board of Trustees will meet.

8. Nikki made a motion to adjourn the meeting, Barb second, all approved. The meeting was adjourned at 7:55p.m.

Sara Anderson, Secretary

Kindred Library Board of Trustee