

Kindred Public Library
RECONSIDERATION OF MATERIAL POLICY
Amended: January 8, 2024

When a patron objects to specific material found in the Kindred Public Library, the following policy will guide the patron, Reconsideration Committee, and the Trustees in resolving the matter.

Objections to any Library material must be made on the Patron Request for Reconsideration of Library Material form provided by the Library. The form must be filled out completely to be considered.

- Verbal objections or complaints made on any other document will not be considered.
- The form must be signed by the patron making the complaint.

The Director of Materials Management will receive the form and assure that the follow process is carried out. The material in the reconsideration request will not be removed from the collection during this process.

The Director of Materials Management will notify the Reconsideration Committee of the completed Reconsideration form and present to the Committee members the material concerned, reviews of the material (if appropriate), the ALA Library Bill of Rights, any applicable regulatory documents, and the Material Selection policy.

- The Reconsideration Committee will consist of a Kindred Public Library Trustee, Director and a Library patron.
- The Reconsideration Committee will review all materials presented and meet to determine any appropriate resolution.
- The Reconsideration Committee will present the conclusion of their review for board approval at the next scheduled Trustee meeting or special meeting as determined by the Trustee President.
- The patron making the reconsideration request will be notified of the meeting and may attend.
- A letter of decision will be sent from the Trustees to the patron who initiated the request for reconsideration.

Amended:

_____ President _____ Date
Bethany Johnson

Kindred Public Library
PATRON REQUEST
FOR RECONSIDERATION OF LIBRARY MATERIAL

Amended: January 8, 2024

The Kindred Public Library values a patron right to express concerns regarding library materials. If you have found specific library materials with which you have concerns and would recommend a resolution, please complete this form and return it to the Kindred Public Library Director of Materials Management. Your request will be reviewed and you will be notified of the finding.

Material for reconsideration:

Title: _____

Author/Producer: _____

Type of Material: Book___ Video/DVD___ Audio/CD___ Other: _____

Have you read/viewed/listened to the entire work? Yes___ No___

If not, why? _____

If not, what parts did you read/view/listen to: _____

Please describe your concern(s) regarding this material, include specific pages/sections that illustrate your concern? _____

Have you checked reviews of the work? Yes___ No___

If yes, cite which reviews: _____

Have you read the criteria for selection stated in the Material Selection Policy? Yes___ No___

What action do you recommend that the Library consider (reclassified, removed, etc.)? _____

If recommended to remove, do you have an alternative to this item? _____

Contact Information: (only completed and signed forms will be considered for review)

Your Name: _____ Patron #: _____

Address: _____

Phone #: _____ Email: _____

Organization represented (if any): _____

Signature: _____ Date: _____

The Kindred Public Library appreciates your interest in the library's collection. You will receive notification of the decision.

Library Personnel:

Date Form Received: _____ Date(s) Form Reviewed by the Reconsideration Committee: _____

Date Reviewed by the Trustees: _____ Action Taken: _____

Patron Notification of Meeting: call___ email___ Date: _____

Patron Notification of Decision: call___ email___ Date: _____