

Board of Trustees – Meeting Minutes: Monday, May 12, 2025

1. Bethany called the meeting to order at 7:02 pm.
2. **Present:** Bethany Johnson, Nikki Weber, Barb Rude, Carmen Lindquist, Lisa Anderson, and Cindy Reihe.
3. **Additions or changes to the Agenda:** Introductions for guest Cindy Reihe. Cindy serves on the Friends Committee, and assist with Book Sale events. She attended today's meeting to learn about the Board of Trustees. Cindy will let us know if she's interested in becoming a Member at Large.
4. **Secretary's Report** (Beth): Amend: "Treasurer's Report....a \$6,000.00 donation, **to Friends**, from a senior..." Nikki made a motion to approve the amended meeting minutes, Barb second, all approved. File as amended.
5. **Reports:**
 - **Treasurer's Report** (Nikki): File as presented.
 - **Director's Report** (Lisa): Reconsideration of Material Policy – the original policy language stating "anyone from anywhere" could file a complaint, this was changed to "North Dakota Resident." Nikki made a motion to approve the change to North Dakota Resident, Carmen second, all approved. File as presented. Policies, procedures, and by-laws continue to be work-in-progress. A question came up in regard to 2 or 3 year term positions, and taking over someones' term, how does the timeline work, etc. The term policy is in review. June 4th the Stats Report will be presented to the City.
 - **Friend's Report** (Lisa): May 10, Book Sales, \$23.00. Summer Theater, FMCT, Sept. 22-Oct. 3. This will be a transition year, and Jen is talking to an instructor who might be interested in managing or getting involved. a transition year. Upcoming events: Aug. 12 – Festival of Tables; Sept. 19 – Tailgate; Nov. 23 – Tour of Homes.
 - **Building Management** (Lisa): Worked with Tenant, and City Attorney. Tenant was four months behind on rent, with a \$25 late fee on and off, and given a 15 (instead of 7) day notice. Tenant is moving out on May 15th. We may have a new tenant, who's been asking to use the Book Sale room for months, ready to move in asap.
6. **Old/New Business:** Carpet Garage - Flooring replacement proposal. Nikki made a motion to proceed with the flooring project, and the total cost will not to exceed \$3,500.00, Barb second, all approved.
7. **Comments, Announcements, Other Business:** Sub-committee reports will be presented at the June meeting(s). Nikki and Beth offered to lock up the Library on occasion, or if needed, and this could help to eliminate some of the keys being float around.
8. ***Next meeting** will be on Monday, June 9, 2025, at 7 pm at the Library (see above for address)
9. Barb made a motion to adjourn the meeting, Nikki second, all approved. The meeting was adjourned at 7:54 p.m.

Meeting Minutes by: Carmen Lindquist, Secretary, KPL Board of Trustee