

Board of Trustees – Meeting Minutes Monday September 14, 2026

1. Bethany **called** the meeting **to order** at 7:08 pm.
2. **Present:** Bethany Johnson, Nikki Weber, Barb Rude, Lisa Anderson, Heidi Larsen, Jen Guzik
3. **Additions or changes to the Agenda:** Add to New Business: printer drums and new trustee member
4. **Public Comments:** None
5. **Secretary's Report/Minutes** (Nikki): Motion by Barb and second by Heidi to approve the August 2026, minutes as presented, motion carried.
6. **Reports:**
 - **Treasurer's Report** (Nikki): file as presented.
 - **Director's Report** (Lisa): Library statistics were presented and reviewed for January 2026 through August 2026. Lisa checked on liability coverage for library events. The insurance covers all library events, not a specific location.
 - **Friend's Report** (Lisa): Festival of Tables was another success with gross income totaling \$2,800.00. Homecoming Tailgate brought in about \$100.00. Summer reading program wrapped up last month with 21 finished reading logs turned in and only four bean stack logs. Will only do paper logs in the future. Tour of Homes is set for November 22nd. Currently have five homes on tour with a possibility of seven.
 - **Building Management** (Lisa): No report
7. **Old/New Business:**
 - Subcommittee Reports: see attached notes from the subcommittees
 - Board Members Needed Heidi Larsen stated intent to join the Board of Trustees. Barb motioned to accept Heidi as board member. Second by Nikki. All approved. Motion passed. Lisa and Bethany will present at City Council.
 - Printer Drums: Jen reported the printer is leaving red blots on copies. She believes new drums and cleaning print head will fix the issue. Cost will be approximately \$150.00. Nikki made a motion to approve the purchase of printer drums. Second by Heidi. All approved. Motion passed.
 - Meeting Room Fee: directors have been discussing the fee schedule for Book Room.
 - Groups meeting once a month: no charge
 - Groups meeting more than once a month: \$10 per time
 - Individuals or groups using room for sales/profit: \$25 per time
 - Would be a \$50 deposit if needing keys

Heidi made a motion to proceed with presented fees. Second by Barb. All approved. Motion passed. Lisa will draft a document.

- Record Keepers Contract Renewal: Contract for record keepers needs to be renewed. It is a long-term contract with fee schedule staying the same at \$17.50 every 8 weeks, with the possibility of rate changes in future. The contract also provides a truck for one day for printers, computers, hard drives

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etc to be dropped off. Nikki made a motion to renew contract with Record Keepers. Second by Heidi. All approved. Motion passed. Lisa will coordinate with the city wide clean up date to have a shred day/truck come.

8. **Comments, Announcements, Other Business:** Crafter Connections Thurs Oct 1st

9. **Next meeting** will be on Monday October 12, 2026 at 7:00 pm

Barb made a motion to **adjourn the meeting**, Heidi second, all approved.

The meeting was adjourned at 8:00 p.m.

Respectfully submitted by Nikki Weber
Secretary, KPL Board of Trustees